



State of Hawaii
Unclaimed Property Program
P.O. Box 150
Honolulu, Hawaii 96810

Deceased Owner Claim Instructions

This information applies if you are filing a claim as the heir, executor or trustee of a deceased owner. If the reported owner is deceased and you are an heir, trustee, personal representative, executor, or administrator of the deceased reported owner of the property, you will file a claim form.

Claimants must submit:

1. A completed Claim for Property Presumed Abandoned (claim form)
2. A clear copy of a government issued photo identification for all claimants
3. Copy of documentation proving deceased reported owner's ownership of the property

The image shows a sample of the 'CLAIM FOR RETURN OF PROPERTY PRESUMED ABANDONED' form. A large 'Sample' watermark is overlaid. An arrow points from the 'A. Owner Information' section of the form to a detailed example of that section.

Proof of ownership connects the claimant to the Reported Owner Address or Reporting Company listed in Box A of the claim form. See sample image of Box A below.

A. Owner Information

Reported Owner	Reporting Company	Property Description
Owner: ALOHA HAWAII	Name: EXAMPLE	CHECKING ACCOUNTS/DDA
Co-Owner:	Address: 250 S HOTEL ST	Acct #:
Address: PO BOX 150		Amount: 0.01
HONOLULU HI 96810	HONOLULU HI	

Examples of a document accepted to confirm proof of ownership are:

- Bank or Credit Card Statement
- Birth or Marriage Certificate
- Postmarked Envelope
- Title & Escrow Statement
- Utility Bills
- Cancelled Check
- Payroll Statement
- Tax Return
- Mortgage Document

4. A Certificate of Death

- An original certified Certificate of Death is required when an Affidavit for Collection of Personal Property of the Decedent is submitted.

5. A copy of a Will, a Trust, or an Affidavit for Collection of Personal Property of the Decedent if applicable.

- When submitting a Trust, the most current version of the full Trust document must be submitted as the Short form of the Trust does not satisfy this requirement.

Mail the claim form and documents to:

State of Hawaii
Unclaimed Property Program
P.O. Box 150
Honolulu, Hawaii 96810

You will be notified if additional documents are needed to process your claim.